



Hy-Line[®]

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Genetic Excellence[®]

Hy-Line International is looking for a Quality Assurance Specialist. Candidates interested in applying for this Position should send a resume and cover letter to Human Resource department at the address below or e-mail to: kthomas@hyline.com

The description for this position is as follows:

Position Title: Quality Assurance Specialist
Department: Quality & Compliance
Reports to: Quality & Compliance Supervisor
Location: 1915 Sugar Grove PO Box 310, Dallas Center, IA 50063

Primary Function:

Tests and inspects products at various stages of the production and research process. Compiles and evaluates statistical data to determine and maintain quality and reliability of products. Audits and ensures compliance to quality standards by monitoring, writing/following procedures and performing quality control tasks for management.

Essential Responsibilities/Duties include the following. Other duties may be assigned.

- Writes, reviews, and revises procedures and other technical documents within assigned work area.
- Confers with management to determine quality and reliability standards.
- Conducts employee training to assure compliance to procedures and quality standards.
- When necessary, assists with root cause analysis of identified deviations and participates in corrective actions.
- Selects products for testing at specified stages in production process. Tests selected products for variety of qualities such as performance and other characteristics.
- Sets up and performs destructive and nondestructive tests on materials, parts or products to measure performance, life or material characteristics.
- Accurately records and enters data, applying statistical quality control procedures.
- Assists with data evaluation and report writing to validate or indicate deviations from existing standards.
- Recommends modifications of existing quality or production standards for continuous improvement.
- Prepares graphs or charts of data or enters data into computer for analysis; maintains data collected.
- Audits and ensures compliance to the quality standards within assigned work area.
- Conducts environmental monitoring.
- May assist with internal and external audits outside assigned work area.
- May assist with research projects with a focus on quality and cost.
- Follows company policies and meet or exceed established procedures regarding biosecurity, animal welfare, safety, quality, strain security, harassment, discrimination, drug/alcohol, and email/internet policy.
- Attendance is expected and required during normal working hours or during the assigned working scheduled determined by the supervisor or manager. Flexible work schedule is required.



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Supervisory Responsibilities:

This job has no supervisory responsibilities.

Special knowledge, Skills, Licenses, Certifications:

- Associate's degree or 3 years of quality assurance/control experience knowledge
- Ability to read, interpret, and apply instructions furnished in written, oral or diagram form. Instructions may include, but are not limited to, safety rules, policies, operating and maintenance instructions and other procedures.
- Ability to write routine reports and correspondence.
- Ability to speak effectively before groups of customers or employees.
- Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions and decimals.
- Ability to compute rate, ratio and percent and to draw and interpret graphs.
- Ability to deal with problems involving several variables in standardized situations.
- Proficiency in Windows software with emphasis in Word and Excel.

Physical Requirements:

- Required to work with live animals
- Must be able to lift and move objects up to 75 lbs. with proper equipment
- Required to sit, stand, climb, and move about the facility
- Must have accurate color recognition

Work Environment:

- Occasionally exposed to extreme cold and heat
- Noise level in work environment is moderate
- Required to sit, stand, climb, and move about the facility

Hy-Line International provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, Hy-Line International complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, and transfer, leaves of absence, compensation and training.